

ST. JOSEPH'S COLLEGE
PARENT-TEACHER ASSOCIATION
ACTIVITIES & EXCO MEETINGS 2023-2024 (Tentative 3)

Month	PTA Functions	Teacher(s) In Charge	Parent(s) In Charge
Sep 2023	Recruitment and renewal of Parent Members	*Mr. Steve Hung	
	Coffee Corner for S3, S4, S5 and S6 Parents (23 Sep)	*Ms. May Chu	#Derek and Elaine Senior forms Parents' ExCom
Oct 2023	29 th AGM & S1 Sharing Session (14 Oct) ◇ 1:00 pm AGM & S1 Sharing ◇ 4:00 pm 1 st EXCO meeting	#Ms. May Chu	*Maggie (AGM) and Daniel (S1 sharing) All Parents' ExCom
	Parent Manager Election Day (14 Oct) ◇ 12:30 pm – 2:30 pm School Library	*Ms. May Chu, Mr. Steve Hung and Ms. Yam PY	
Nov 2023	Parent-Child Outing (11 Nov)	*Mr. Sunny Wong, Ms. Sharon Tam	#Michael, YC and Daniel All Parents' ExCom
	Appreciation Card Design Competition (Nov)	*Ms. Janice Mak	
Jan 2024	Coffee Corner for S1 and S2 Parents (13 Jan)	*Ms. May Chu	# Bonnie, Amy and Crystal All Parents' ExCom

	149 th Anniversary Open Day PTA Stall (28 Jan, Sun)	#Mr. Steve Hung, Ms. Yam PY, Ms. Janice Mak, Mr. Leo Chan, Ms. Wendy Wong, Ms. Christina Chan, Ms. Christy Sung & Ms. Sharon Tam	#Maggie, Karen, YC, Michael, Daisy and Michelle All Parents' ExCom
Feb 2024	Newsletter (4 Feb, Sun)	*Ms. Yam PY	#Chelsea and Karen Hon
	Parents' Day (4 Feb, Sun)	*Ms. May Chu	Former Parents' ExCom
Mar 2024	PTA Fun Day (Football) (16 Mar)	*Mr. Sunny Wong	#Maggie and Derek
Apr 2024	Parenting Seminar (Workshop) (13 Apr)	*Ms. Christy Sung and Ms. Christine Yam	#Crystal and Daniel All Parents' ExCom
	Joyful Fruit Day (26/4, Fri)	*Ms. May Chu	#Karen, Maggie and Selina
June 2024	Used Book Recycling Event (~ Jul)	*Ms. Wendy Wong, Ms. Christy Sung and Mr. Sunny Wong	
	High Tea for S6 graduates and parents (28/6, Fri)	*Ms. May Chu	
July 2024	Annual Dinner and Appreciation Drive (6 Jul)	*Ms. Christine Yam (Dinner), *Ms. Janice Mak (Appreciation drive), Mr. Sunny Wong, Mr. Leo Chan	#Maggie, Karen, Daniel and Michael All Parents' ExCom

July 2024	Recruitment of S1 Parent Members (11 Jul, Thur.)	*Ms. May Chu	#Derek and Bonnie
Other Activities	1. Canteen Duties: ◇ Monitor of food qualities ◇ Lunch time supervision 2. Learning Activities / ECA Assistance: 3. Home-School Communication Network: ◇ Class & Form Parents Coordinators ◇ Suggestion Box ◇ PTA Board ◇ PTA Homepage ◇ Election and Membership 4. Photo taking	#Ms. May Chu #Ms. May Chu *Ms. May Chu, Mr. Steve Hung & Ms. Sharon Tam *Mr. Leo Chan	#Amy, Bonnie and Daisy

*Chief Coordinator

#Deputy Coordinator

EXCO Meetings	Dates	Time
1 st	14 Oct. 2023	4:00 pm
2 nd	16 Dec. 2023	2:30 pm
3 rd	2 Mar. 2024	2:30 pm
4 th	18 May 2024	2:30 pm
5 th	14 Sep. 2024	2:30 pm